NORTH DAKOTA QUARTER HORSE ASSOCIATION

Show Approval Application

NAME OF SHOW: _____

SHOW DATES: _____ **SHOW #'s:** _____

CITY: _____ **STATE:** _____ **START TIME:** _____

JUDGE 1: _____ **JUDGE 3:** _____

JUDGE 2: _____ **JUDGE 4:** _____

LOCATION OF SHOW: _____

SHOW SECRETARY: _____ **PHONE:** _____

ADDRESS: _____ **EMAIL:** _____

CITY: _____ **STATE:** _____ **ZIP:** _____

SHOW CONTACT TO BE LISTED: _____

PHONE: _____ **EMAIL:** _____

SHOW WEBSITE: _____

Printed name of person submitting the application: _____

SIGNATURE: _____ **DATE:** _____

A COPY OF THE SHOWBILL MUST ACCOMPANY THIS APPROVAL FORM

Email Showbill to ndqhainfo@gmail.com for publishing online

For a show to receive North Dakota Quarter Horse Association (NDQHA) approval, this form and the required approval fees must be submitted. The NDQHA Board will review the request and determine whether to grant approval.

Show Approval Application and fees are due prior to December 31st to be considered.

_____ Shows at $50.00 each Total (must be Enclosed) _____

Office Use Only

Date Received: _____

Approval Fees Paid: _____

Award Fees Paid: _____

Remit To:

North Dakota Quarter Horse Association
14188 SW Turtle Lake Road
Lake Park, MN 56554

218-849-0348
treasurer@ndqha.com

NDQHA Show Approval Guidelines

Any organization or individual seeking NDQHA SHOW APPROVAL must submit a NDQHA Show Approval Request Application form together with $50.00 per judge approval fee and a detailed tentative class schedule. If you do not have a new showbill ready, please send the previous year's showbill with any corrections. Applications need to be received by December 31st of the current year (2026). Once approved the organization or individual need to collect $2.00 per entry from the exhibitors.

Any deviations from this deadline must appeal to the NDQHA Board of Directors. NDQHA will publish a list of the approved shows on the NDQHA website. At the conclusion of a show, NDQHA requires a true copy of the AQHA report listing show results along with a backlist report. NDQHA Award Fees must be sent to the NDQHA Treasurer within fifteen (15) days after the show. Any failure to comply with these stated rules may prohibit any further show approval. Failure to comply for two (2) years in succession will result in rejection of any show application request from the organization or individual.

If a show has been late with results or fees, but has become current in both departments prior to requesting approval of a subsequent show, NDQHA may require any or the following:

1. The organization or individual requesting show approval post in advance negotiable funds in the amount of money equal to the previous year's assessment.

2. The organization or individual will be billed for an additional amount, and any overpayment will be refunded (depending on the number of entries.) Failure to comply for two (2) years in succession will result in automatic no approval of all future shows held by that organization.

Any show operated for and/or by the State Affiliate NDQHA, shall pay an additional two dollars ($2.00) per entry to be used for Year End Awards. No Show approval form is needed for these shows Wadena Run, Legendary Show or Region 2 Show.

There will be at least one NDQHA hosted show and/or event each year. All NDQHA hosted shows and events including Futurity will be scheduled by the NDQHA Board of Directors.

Before the Show:

Send the following information to Sherri Matuska at the address below:

NDQHA, 1217 9th St So., Fargo, ND 58103

1) A list of all classes or send your show bill. You may send last year's show bill with any corrections if you do not yet have your current show bill printed.

2) Show application and NDQHA Approval Fee: $50 per show/judge

3) Approval needs to be received by **December 31st of current year (2026)**

After the Show:

Send checks, memberships and results on completed forms as directed below:

1) **$2 fee required per horse per judge** to be used for NDQHA Year End Awards. Make check payable to NDQHA and mail to Katie Beaudine along with NDQHA Show Fee Form.

3) Any NDQHA membership forms and fees collected at the show. Mail to Katie Beaudine, 14188 SW Turtle Lake Road, Lake Park, MN 56554 along with NDQHA Fee Form.

4) **SHOW RESULTS** and **BACK LIST REPORT** should be emailed in electronic format to Sherri Matuska at ndqhainfo@gmail.com

Katie Beaudine, NDQHA Secretary/Treasurer
14188 SW Turtle Lake Road
Lake Park, MN 56554
218-849-0348
treasurer@ndqha.com

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NDQHA Show Fee Form – Make checks payable to NDQHA

Name of Show	Number of Horses	Fee/Judge Amount	Number of Judges	Total Amount (#horses x #judges)
		$2.00		

Number of Memberships	Fee	Total Amount	Membership Form attached
	$50.00		

Total Submitted $_____

Signature _____ Date _____

Office Use Only

Date Received: _____ Approval Fee Paid: _____ Check# _____

Date Received: _____ Award Fees Paid: _____ Check# _____

Date Received: _____ Results and Back List Received: _____