

NDQHA BOD Meeting
Ramada Inn- Bismarck
3/30/19- 2pm

In Attendance:

Len Philpot
Sue Karn
Ryane Bakke
Rylan Sundsbak
Mindy Reiss
Doreen Swenson
Abra Sundsbak
Bobbi Jo Krueger
Darren Buckle

Call to Order-

Secretary's Report-Abra Sundsbak-was emailed out for everyone to review.

Motion to approve- Rylan Sundsbak

Second- Doreen Swenson

Report Approved

Treasurer's Report- Mindy Reiss

We do need to close US Bank account, there is aprox \$1800 in there, and Abra has access, she will get that taken care of.

Credit Cards- Mindy, Ryane, Abra, Len, Karen all have them, all are activated except Karen's- Mindy will get it activated.

Paypal is working well with new bank account

IRS bill- \$1420- for 2017 taxes- they were never taken care of, so now we have them filed and taken care of.

Rhonda Elkin is working on 2018 taxes- have until May to file them and she will get us taken care of in time.

To file taxes it will be \$1000- this year- that is flat rate for a smaller business like us- Widmer Roel- maybe look at a different company next year? Or not- this seems to be working out really well!

\$1140 is the total paid so far this year for accounting- including getting 1099s out-

Make sure all employees (judges, etc) fill out W-9s- Ryane will tell Heather and Diane

Region 2 donation- who send to? Ryane knows-

Futurity Act- \$717ish- still in the US Bank Account. Sue Karn is the only one that has access to it and checks for it, so she will get a check written and to Mindy to deposit into the Bremer Futurity Account.

Bremer Accounts

- Futurity- \$1

Open Sav- 2552.28

Yth- 6939.45

Amt- 33035.91

Open- 46,207.26

Youth Act- Mindy and Len will make sure everything is all good with that act.

Motion to Approve- Rylan Sundsbak

Second- Doreen Swenson

Motion Carried

Directors Reports

Connie Armstrong- will go back and look at scholarship recipients – see how funded that act should be (what amount should be in the account)

Brochures- talks about Microchipping- one of the big things she brought away from AQHA convention. AQHA has been working with Merck. Home Again – 2020 Select World will be the pilot to require all participants. Microchips around \$30- Scanner around \$50.

Convention was good- not as many attendees as in the past, but was good. Website concerns- new updates, need some time to get the bugs out, patience 😊

The Open BOD gave her \$150 for registration for the convention

Amateur – Ashley Everson

2 donors came forward to sponsor some Wadena All-Arounds- seeking sponsorships for circuit awards for Wadena Run for each class.

Youth- Len Philpot

Nikki Zabel is new co-advisor.

Food Drive- Facebook- April 8-14- all info is on the Facebook page.

At the annual meeting the youth decided to sponsor donuts in the morning at one show. (Shows & Special Events- looking for sponsors for other days)

Keely- needs to update website- youth pictures

Directory- Keely Hagen

Abra mail to Sue's Futurity Sponsors-

Proof- wasn't proofed- missed some items, some were misspelled-

Bobbi Jo Krueger- Motion- to include directory management under the Marketing and Membership Committee job duties.

Second- Rylan Sundsbak

Motion Carried

Abra- follow up with Robyn Danielson- on Ad, Check sent?

COMMITTEE REPORTS:

Annual Meeting and Banquet- Ashley Montgomery- not here but sent a text to Ryane Bakke

2021- Hilton Garden Inn- Fargo –new hotel- tabled- up to the committee really 😊

2020- Ramkota in Bismarck- no charge for meeting rooms- \$25-ish for Buffet- Connie Armstrong signed the contract- invitation extended to NDCHA and they declined –

Awards- Karen Chyle/Ryane Bakke-

They had extras of some items from the banquet- they have been repurposed-

Bylaws- Rylan- discuss Directory after this year-

Futurity- Sue Karn- Makayla Nyre messaged her- will work together- sponsorships, etc- \$717.78 at US Bank, will send a check to Mindy so it can be converted to Bremer- will try and get added sponsorships and added money-

Board needs to commit to helping Futurity sponsorships- go to the General Membership- ask them to help us and ask them to support- certain \$\$ amt, advertise- RAISE MONEY NOW-

Sue and Doreen- come up with something to post on facebook, email out to members.

Abra- Send Sue the ABC Sponsorship form.

Sue & Doreen- come up with end goals, etc- and we will announce at the May and June Shows

Non Pro classes- bring them back?

Trail Calcutta? Big trail \$\$ added class? Jackpot?

Budget/Financial Review- Bobbi Jo Krueger

1) Increase Accounting Budget- \$1000 was approved in November- this needs to be increased- it has been money VERY well spent. Requesting an increase of \$1000 so we can continue to use a Professional CPA on our account- one time request.

Motion- Bobbi Jo Krueger- Allocate another \$1000 for 2019 to continue CPA services with Rhonda Elkin- Second- Rylan Sundsbak

Motion Carried

What Rhonda has done : Set up accounting software, accounts so we can have better reports for the BOD, educated and helped Mindy, 2018 1099s, 2017 taxes and issues. And so much more 😊

2) Tax filing-higher charge for 2018 taxes- Bobbi does not think we should shop around.

Motion- Bobbi Jo Krueger- Motion to use Widmer Roel for 2019 tax year.

Rylan Sundsbak- Second

Motion Carried

3) Board review of Executive Secretary and Executive Treasurer- performance and compensation- put it at the end of the meeting today- it is usually in July- we are moving it forward.

Report from work done- Doreen, Bobbi Jo and Mindy- met 2/15/19- annual review of 2018- report handed out. Has working documents for duties of the Financial Review Committee and Treasurer.

Handed out- (have Bobbi Jo email to me) will be added to-

Annual Report- Bobbi Jo went through it line by line.

501C-3- Bobbi Jo is asking Rhonda Elkin about the specifics- we are NOT currently holding that status.

HOF/Sportsmanship/Horse of the Year:

Connie Armstrong- HOF- John Froelich- Froelich Ranch is her idea for 2020 banquet.

Sportsmanship Award- Karen Chyle is in charge- let her keep doing it- she did an excellent job this past year.

Horse of the Year- Board decision- take suggestions from membership, run it just like the HOF.

Marketing/Membership: Doreen Swenson

Rylan send her new member packet & template for banner

Exhibitor Feed in Valley City?

½ off stall to someone that brings a new member- Abra will make a form

Shows & Special Events: Len Philpot

discussed earlier- donuts/juice with youth

OLD BUSINESS:

Checking accounts for youth and amateurs-

Financial Review Committee thoughts- it is a good idea-

Motion- Rylan Sundsbak- that the Amateur treasurer gets a credit card

Len Philpot- second

Motion Carried

AT conference- switched- Ryane will get it switched to her NDQHA ccard

Insurance- Abra will get this taken care of.

Photographer for September Show- Christy Doyea- hire again? Put bids out? Sue will – contact a few others? Let us know by April 15th?

SD wants to co-sanction shows with us- one VC and Brookings- has been tabled multiple times-

Decision: We will sanction the June show this year- if they can add numbers to our June Show- we will consider adding Brookings to our points in 2020.

Scholarship \$- Connie will go back and track recipients.

Directory- Brag About It pages- \$200 is the charge that has been decided on for those pages. MonteRay Ranch has paid for them the past few years.

Show Manager/Secretary- Theresa Morlan/Diane Gage have been hired for June/September shows- will be put back up for bids in 2020.

Royce (NDWS Board Member) will be Show Manager for September Show.

Connie- historian work- ask for old info, old directories.

Small Fry- barrels/poles- make sure all show secretaries know we added them. And let the gen.. membership know!!

NEW BUSINESS:

ARHA- Tammy Sem- Ryane double check with her that she wants to be our Liaison.

4H Scholarships- only option is really to send them to MN Bootcamp – 2 scholarships, \$200 each.

ABRA PUT ON FACEBOOK- page/MN/ND 4H Page

Doreen will send Abra the form

Points- Kristy Goodall has agreed to do them again this year.

Rookie Year End Awards- Amateur and Youth- Walk Trot- tabled until next year

Advertise High Point Awards on FB and Webpage- Ryane will take care of it.

Minot Horse Expo- table? June 1-2 Lori and Makayla? Nothing is pd for? Paige?

Nov Show- Heather Arens Hired- Scott Flach will be Show Manager- Heather is not volunteering- will need to be paid- \$350- Ryane, Karen, Sue, maybe Bobbi Jo can be there to help. Need a ring steward, gate and announcer- announcer helper? Judge is Kristen Gonsior
Bobbi Jo will promote the event on facebook.

NDWS- Heather Arens hired for Show Secretary, judges are hired. Showbill is on facebook.

Shelly Spears- Affiliate Sponsorship to the YWS- 3-way split between the Youth, Amateur and Open. Need to know by the first part of June. Ryane- send email to Len and Ashley.

Rylan reach out to Phyllis' son @ items in her basement.

August show in Minot- Rylan and Ryane will go discuss, etc.

Secretary and Treasurer were excused- their performance (as they are paid positions) was discussed.

Executive Secretary- Abra Sundsbak-

Bobbi Jo Krueger – Move to record high merits of service and maintain pay of \$1600 annually.

Darren Buckle – Second

Motion Passed

Treasurer-Mindy Reiss

Bobbi Jo Krueger - Move to record high merits of service and maintain pay of \$1600 annually.

Doreen Swenson – Second

Motion Passed

Bobbi Jo Krueger – Move Mindy receive a \$300 overtime compensation and Abra receive a \$300 overtime compensation for their efforts during the transition. Payable immediately.

Darren Buckle – Second

Motion Passed

Meeting Adjourned.