

## NDQHA CONFERENCE CALL

February, 24 2020

The NDQHA Board of Directors met on Monday 2/24/20 via conference call. President Ryane Bakke called the meeting to order at 8:05 pm with the following present: Ryane Bakke, Rylan Sundsbak, Robin Danielson, Katie Beaudine, Connie Armstrong, Sherri Matuska, Dawn Martin, Jesse Armstrong, Leslie Stevens, Doreen Swenson, Darren Buckle, John Hovde, Scott Flach, Sue Karn, Kristie Hoff, Ashley Montgomery, Makayla Dicinno & Keely Hewitt.

### SEPTEMBER FALL HI-LINE SHOW

Rylan, Makayla & Kristie reported that the location of the September show will be Valley City, ND. Doreen made a motion to hire Sherri Matuska as our Show Secretary for the September Fall Hi-Line Show, seconded by Rylan, motion carried. Discussion was held on whether to host a 2 or 4 day show, online registration, number of judges, classes, announcer, gate person, wipe board in arena, length of the show days, Futurity & classes to add or delete.

Rylan made a motion to have our September Hi-line Show September 12 & 13, 2020, split combined, with move in day on Friday, 4 judge, 4 ring stewards, seconded by Kristi, motion carried.

Doreen made a motion, seconded by Rylan to raise class fees to \$15 for Open & Amateur \$10 for Youth & L1 \$75 All Around Fee. Motion carried.

Doreen made a motion, seconded by Sue to have our September stalls fees be: \$65 Large \$50 small. Motion carried.

A motion was made & seconded to have the electrical camping fee be \$30.00 and shavings at \$8.50. Motion carried.

Sherri will edit our show bill to include: Rookie Amateur Ranch Riding & Rookie Amateur Reining. She will eliminate: Jack Pot Walk Trot Trail, Small Fry Barrels 11 & up, Jackpot WT Western Pleasure all ages, L1 Western Riding, Western Riding All Ages, Youth Western Riding, Amateur Western Riding & Small Fry Pole Bending. Sherri will contact Tessa within 2 days to finalize our contract with the ND Winter Show. Keely will post show bills & dates asap. The Futurity needs to REALLY be promoted as an All Breed Futurity that is sponsored by NDQHA.

## OFFICE 365

Sherri presented the board with an option to purchase Office 365 Home edition. All Association forms, minutes, treasurers reports & information could be uploaded to the program. The information would then be all in one place. 6 users are allowed. Suggested users AQHA Director, Secretary, Treasurer, President, VP, Youth & Amateurs, web master. The cost would be approximately \$100 a year. Ashley made a motion to purchase the program, seconded & motion carried. Sherri volunteered to set it up for us.

## YOUTH

Jesse reported that Len is finishing up the Back Numbers List by March 1<sup>st</sup>. She will ask him to get a copy to Robin so she can give it to each show's Secretary.

Keely will be uploading the updated Youth World Show Letters of Intent. Nikki Naas has volunteered to help with the Letters Of Intent, they are due by April 30<sup>th</sup>. A Hardship Form will also be uploaded to the Website.

Bob will be the contact for the Youth March Food Drive & other fundraisers.

YES conference is pending on AQHA website updates.

Ryane & Marin are working on fun team building initiatives with the South Dakota Youth. Colin is the SD contact.

## BOD MEETING

Ryane reported that all AQHA information, including affiliate information, Membership forms, Sponsorship Forms will be going to the Secretary & Treasurer only. She asked Connie to update the Membership form. They will let Keely as the webmaster know. All contract information for the shows should be sent to Ryane, Robin & Katie.

## PROMOTIONAL VIDEO

Leslie Stevens will work with Mary Youngs on producing a promotional video for the NDQHA. Ryane will get Mary's contact information to Leslie.

SPONSORSHIP COMMITTEE: Ryane & Keely will create an intro for people to use when asking for donations.

## TREASURER'S REPORT

The Treasurer gave the current balances:

Open \$18,573.68	Open Savings \$2553.75
Youth \$8126.22	Amateur \$40,129.35

Doreen & Katie will be meeting to break down some of the unspecified expenses into categories. This will present a more specific P & L.

Ryane reminded everyone that any bills over a certain amount should be approved by a majority of the BOD before being paid.

Katie, Doreen & Keely will check alternative options for our Paypal account. The Association is being charged a percentage for each transaction. Rylan made a motion to add a 5% fee to each Paypal transaction, seconded by Leslie, motion carried.

Ashley reported that the Chinese Auction raised \$1011. The Friday night social food cost \$673. John donated \$500 towards that bill.

Kristi will check with the North Dakota Winter Show and see if they will be refunding us the stall fees soon.

## INSURANCE

Discussion was held on our NODAK Insurance agent. There was a mistake in communication in regards to switching agents. Abra would like to remain the NDQHA NODAK agent. She is the current agent of record. Insurance premium is due 4/1/20. We must show a Proof of Insurance at each show, it is part of our contract. It is requested that the agent of record get a copy to the Show Secretary s & to Robin. Kristi made a motion to keep Abra Sundsbak as our NODAK agent, seconded by Sue, motion carried.

## 60' TV'S FOR NDQHA 60TH ANNIVERSARY

Connie & Steve will get sponsors ,at no cost to the Association, for the cost of the three 60" LG TV s to be given to the All Around Open, all Around Amateur & All Around Youth.

GREAT IDEA! Thank You Connie & Steve! Keely will add the TV giveaways to the Flier, Website & Newsletter. Ryane adjourned the meeting.

Secretary, Robin Danielson

