

NQHA BOD Zoom Meeting
Saturday November 4 2020

The NDQHA BOD met on Saturday 11/4/20 in person at the Winter Show Building in Valley City,ND & via ZOOM.

President Ryane Bakke called the meeting to order at 1:00pm with the following present:Ryane Bakke, Rylan Sundsbak,Robin Danielson, Katie Beaudine,Scott Flach, Sherri Matuska, Kristi Hoff, Doreen Swenson, Karen Chyle, Darren Buckle, Sue Karn,Dawn Martin, Jesse Armstrong, Abra Sundsbak, Makayla DiCinno, Connie Armstrong, Keely Hewitt, Ashley Montgomery, John Hovde & Kristy Goodall.

Rylan Sundsbak interrupted the call to order. He made a motion to amend the agenda and strike the new business. Motion died.

The Secretary's Report was presented via email. Doreen made a motion to approve the Secretary's Report as read, seconded by Scott, motion carried.

The Treasurer's Report was given with the following balances:

Open Checking	\$38,744.70
Open Savings	\$2554.07
Amateur Checking	\$50,538.81
Youth Savings	\$12,141.65

Karen made a motion to approve the Treasurer's Report, seconded by Doreen, approved subject to audit.

NATIONAL DIRECTORS

Connie Armstrong : We need to find an alternate National Director Elect as Ryane Bakke has withdrawn her nomination. Connie will send out a mass email & post on our NDQHA FB page.

Scott Flach: The 2020 Youth World Show experienced a 40% increase from 2019. AQHA is hoping to keep the added Level 1 classes for 2021. One NDQHVA Exhibitor was granted a Scholarship to attend the Youth World Show.

AMATUER REPORT

Sherri Matuska reported that the 2020 Wadena Run Profit & Loss is completed. She is in the process of hiring judges for 2021. Makayla & Andrea Passe are in charge of awards for 2021. The BOD will be meeting to clear up the confusion concerning Class Sponsorships & Fund Raiser/meeting requirement sponsorships. They will have a plan in place before the Annual Meeting.

The Wadena Run P & L is completed. The split money has been deposited.

The Class Sponsorship was discussed. With the Amateurs implementing in 2019 that a sponsorship could be used if an amateur member didn't get in enough meetings or fundraisers, it has created confusion. This needs to be clarified before the annual meeting & funds for fundraisers are to be sent ONLY to Katie or Sherri. The Member MUST specify what it is for. The Class Sponsorship has always been the only fund raiser for the Open NDQHA. Money from that needs to stay with the Open funds.

YOUTH

Jesse Armstrong reported that the Youth World Show went very well. Exhibitors had a great time . Every NDQHVA exhibitor that attended made the finals in at least one event. She felt that including

the L1 classes helped the Youth World Show attendance. Square raffle & the root beer float fundraisers were successful. Keg potluck brought in \$270.00. A few youth were short a meeting. Alternative options will be offered to make the requirements. She felt that so few meetings were held it would only be fair to offer options. The type of awards given will depend on what type of Annual meeting we have. Karen offered to have the Open, Amateur & Youth all place an order together to receive a bigger discount. Jesse will check with Len about the donated pictures .

WEBSITE

Keely asked that we let her know how we want the Sponsorship forms change. Add the option of paying via friends & family to save on fees? Might not be an option being we are an organization? Venmo is free on both ends but not as secure?

DIRECTORY

The position is open. Ryane has contacted a few possibilities but all have said “no”.Keely will see if she can think of anyone who might be interested. Sandra Onstad has requested the cover of the 2021 Directory.

SPONSORSHIP

Becki Youngs has stepped down from the position. She has done a ton of work setting everything up. We will be needing someone to fill this position.

ANNUAL MEETING & BANQUET

Ashley Montgomery shared the results of the face book survey. Results were pretty much split down the middle. However only 38 members responded. It was generally felt that this wasn't a big enough cross section of our membership to make a decision. Connie will send out an email survey to all members with a due date before our next scheduled meeting. Ashley will get her the information so it is the same as the FB survey. We will need to decide closer to the

date. We absolutely need to hold some type of Annual meeting. By-laws need to be voted upon & elections must be held.3, possibly 4 positions will need to be filled on the board of directors. Be it virtually via ZOOM, in person or a combination of both. Jesse & Kristy volunteered to create digital ballot. Scott told us that our By-laws state that nominations must come from the floor. It was generally felt that having a banquet & Friday night social wouldn't be a good idea with the current Covid-19 cases & the Governor's recently implemented restrictions. Rylan stated that we need to prepare for a worst case scenario. Awards could possibly be scaled back in size, put in bags, nothing to be mailed out, be picked up at the annual meeting themselves or have someone pick up .Ashley will check more with the Fargo Holiday Inn on the exact number now allowed & whether our deposit would be refunded. January 9, 2021 is our tentative Annual Meeting date.

The slide show that Abra created for the 2019 Awards Banquet was greatly appreciated. Thank You Abra so much! If she is willing to do so for the 2020 awards , it could be posted to YouTube & linked to our website & face book pages. Exhibitors would at least get some recognition that way in case we cant attend in person. Rylan will ask Abra if she would be willing to share the 2019 Awards slideshow.. To be forwarded it to Keely.

AWARDS

Karen has the same budget of \$6000 for awards for 2020. We will NOT be shipping our prizes this year. Possibly combine our Open, Amateur & Youth orders to save money. Ryane has a 13 & under trophy that we didn't use last year. It would need a new brass plate. Kristy will send Karen the Grand & Reserve winners in each class.

BY-LAWS

Rylan reported that the single By-law change has been posted to the website.

It was felt that a further By-law change for the 2021 Annual Meeting be added allowing nominations to be taken virtually or digitally, not just from the floor. Proposed By-law changes must be presented to the By-law committee 90 days prior to the Annual Meeting & posted 30 days prior.

BUDGET & FINANCIAL REVIEW

Doreen reported that all her questions were answered by Katie. She discussed the benefits of implementing a Flat fee for all memberships. Info will be provided to the Amateurs & the Youth. Doreen & Katie suggested that we combine the 3 accounts into one. The way things are currently set up tends to be a book keeping nightmare. The money is in truth all the association's money. It was suggested that the Amateur & Youth membership money go into the general fund. Currently the Open pays all the yearly hard cost expenses a rough estimate of \$10,000 for NDQHA. Would a 3 way split work best? Adjusted percentage by the Member numbers? A Flat fee of \$50 has been suggested to simplify & help avoid confusion regarding NDQHA Membership. Amateur & Youth wouldn't need to share in the general expenses if a flat fee was implemented. A flat fee would cover the \$10,000 in hard costs needed to run the NDQHA.

2020 Membership numbers are as follows:

2020 Members: 160

Amateurs: 77

Youth 33

The Youth account is currently a savings account. It is difficult to categorize those transfers in Quick books. Katie requested that it switched to a checking account. Jesse didn't see any problem with

that. Karen made a motion to switch the Youth savings account to a checking account, seconded & carried.

Amateur & Youth are asked to change their Bylaws to remove the specific Membership amount & state instead that it will be an amount set by the Open BOD. Doreen, Katie Jesse & Sherri will crunch numbers & keep the BOD in the loop.

Members are asked to ONLY use the NDQHA credit or NDQHA debit cards to make purchases. Please let Katie know within 24 hours that you have made a purchase with the CC. Katie has applied for debit cards instead of credit cards.

No more reimbursement of personal credit cards.

Currently the following were issued a NDQHA credit card: Sherri, Jesse, Ryane, Robin, Katie & Karen.

Katie asked that the BOD please respond to her emails & BOD messenger messages within 24 hours as some of the bills she is required to pay are time sensitive.

She asked if it was possible to have one person be in charge of paying judges expenses. It was decided it would be very difficult to do so. Show Secretaries are asked to turn in their W9 asap after a show.

PAYPAL

We paid over \$200 in Paypal fees. Discussion was held on the pros & cons of keeping that payment option for members. Possibly check into the Friends & family option of payment. Not sure that is a possible being we are an association? Venmo is free but not as secure. Possibly add a \$5.00 convenience fee for using Paypal.

TAXES & IRS

Katie received a tax bill in the amount of \$2432.85 for 2016 \$409.75 for 2015. Doreen proposed having an accountant handle it. (\$300HR) It was decided that Katie will call the IRS . She will explain that the Treasurer at the time has passed away. She will ask what the amount is for. Do we get a discount if we pay it up front or

spread it out over the years.?

The 990 Report has been filed. Rhonda ,the accountant said that NDQHA had 8 additional pages that needed to be filled out for 2018. Cost of filling out the report was \$2100.00. In the future those cost will be between \$1200-1500.00.NDQHA Non-profit went from short to long forms. A motion was made by Karen, seconded by Sue to pay the accountant firm \$2100 ,Motion carried.

FUTURITY

Sue said that there were 39 entries in the Futurity this year. Numbers are low. Do we want to continue with a Futurity? What can we do to improve it. We need more added money as incentive for entries. NDQHA gives money to outside organizations but doesn't support our own Futurity. Could we add a Futurity Sponsorship tab to the Sponsorship form on the website? Discussion was held on hosting our Futurity in conjunction with Region 2 or other locations. It was felt that it wouldn't really be our futurity then, wouldn't necessarily draw any new exhibitors.

Ryane volunteered to help Sue with the Futurity in 2021. Kristy asked that we consider a JR Versatility Challenge. Possibly Western & English. The Show committee will be in contact with the Show Secretaries to see if added classes are an option.

HALL OF FAME

Connie hasn't received any hard copy nominations. If we don't hold a banquet ,she suggested that we postpone it until 2022 Banquet. Kari Braddock has been suggested as a nomination & would be willing to attend to receive the award.

SPORTSMANSHIP

Karen said that nominations for the Sportsmanship award are usually cast during the Open Meeting & voted on by the new BOD. Kristy said it would be easy to set up a digital nomination during the meeting. Connie will send out a mass email asking for nominations.

Those in physical attendance & virtually would vote in this manner.
HORSE OF THE YEAR

The Slowsmobile aka Angus has been suggested as a recipient. Connie will include or send an email for this also.

MARKETING & MEMBERSHIP: New Chair needed

½ off stall coupon is available to any member who bring a new exhibitor who becomes a new member. ND shows only. Leslie Stevens & Mary Youngs did a great job on the video.

SHOWS & SPECIAL EVENTS

Kristi: nothing new to report

BOARD OF DIRECTORS INSURANCE

The \$1495.00 premium for the BOD Insurance has been paid via the Open account. Discussion was held on the fairest way to assess the cost of the BOD insurance & the Show insurance. Doreen made a motion to assess the Show insurance cost by the number of Judges at each show. The BOD Insurance cost would be split by the number of people on the boards for the Open & Amateur BOD & the Youth advisor . Seconded by Sue, motion carried.

SECRETARY

I regretfully tender my resignation from the Secretary's position. My husband is experiencing continued health issues. I feel the need to simplify & de-stress as much as possible. I will certainly stay on until the BOD finds a replacement. I will give as much support to the new Secretary as is requested. I thank you for the opportunity & I would enjoy doing so again in the future. Robin

OFFICE 365

Sherri & Katie have researched Office 365. They feel that it would be extremely beneficial for the NDQHA to purchase . All Open, Amateur & Youth documents would be uploaded & easily accessible to the membership. When new people come on, all the information would be there. Secretary & Treasurer would be \$120 a year. They can share folders with others to add documents. The one time domain fee to set up 365 is \$200. \$20 Annual fee. ZOOM would be available for \$149 for 100 people to be on a meeting, unlimited time. Considerably less than the costs of our AT&T conference calls have run per year.

Sue made a motion to go forward with the purchase of Office 365 & ZOOM , seconded by Ashley, motion carried.

NEW BUSINESS

Marketing & Membership needs new Chair. Member packets need to be handed out. Maybe get copies to trainers to have at their barns.

SPONSORSHIP

Position is Open. Becki has done a wonderful job at setting things up. Thank You!

LEVELING RULES

The Show Secretary is not in charge of checking the exhibitors Level. That is up to the exhibitors. AQHA will catch & correct it.

SHOW SECRETARY & 2021 SHOWS

We need to hire the Show Secretaries asap so they can do the show bills and hire Judges.

We need to stick to the move in times that are posted on the Show bills. Its really bad form for non members to see that some are all moved in when they get there at the listed time. Royce from the Winter Show building said that the 2021 fees should remain the

same.

SUMMER & FALL HILINE

Sherri & Mary cant do the June Novice Show & Summer Hi line June 25-27th unless the dates change. They are able to do the Fall Hi line September 9-12. Sherri will submit a bid asap. They need to hire judges asap. Need to know whether we are doing a 2 or 4 day show? Split Combined? Trail on Friday night? Scott will check with AQHA to see if it will be allowed to do Trail Friday night if we are doing a split combined show? Possibly add more Ranch classes? Possibly move in on Thursday, no arena, just warm ups available? Extra stall fee added for that? Dawn Martin will check into the Versatility Ranch Classes, would need an extra show day?. We discussed whether to do a pre-show stall count .

ALL NOVICE SHOW

The 2020 All Novice Show lost \$2000. There were only 38 entries. Craig Nelson only charged half his usual fee at \$150. Scott worked the ground. Paid ring stewards & gate person. One buckle was donated, the other 3 were paid for.

Discussion was held on the location & date for the All Novice Show. Scott, Sherri & Karen volunteered their services if the show is held in Fargo. Schedules permitting. Each board member in charge of gathering the cost breakdown of each location option should have the information available at the next BOD meeting. Ryan-Fargo/ Doreen-Bismarck/Ashley-Grand Forks/ Rylan& Kristi-Minot. Doreen mentioned that the signs that were purchased (\$250)were not preapproved at the 2020 All Novice Show. All purchase need preapproval. We need all staff to be volunteers or we just cant afford to host the show . Doreen said Missouri River Classic would like to combine the shows again this year.

DIRECTORY

Discussion was held on whether we should continue doing a directory? Just have an online one? Darren volunteered to help with an online directory. If we don't find someone to do the hard copy directory before 12/15/20 we might not have one for 2021. NDQHRA members will be joining us at the Annual Banquet.

A motion to adjourn was made by Karen, seconded by Ashley, meeting adjourned.

Secretary, Robin Danielson

Our next meeting will be held Thursday 12/3/2020 @ 7:00pm via ZOOM.

Items Needing to be Resolved:

\$50 Flat fee for 2021 Memberships or increase

% of expenses shared by Open, Amateur & Youth

Banquet & Awards

Estimates , date & location of All Novice Show

Summer Hi line, Fall Hi line Dates ?Friday Night Trail

Tabulate Votes for BOD & Sportsmanship/Kristy & Jesse

Slide-show for Awards/Abra

